



Application Date: \_\_\_\_\_

**Town of Scituate Planning Board**  
**Application for Approval of a**  
**Site Plan Administrative Review**  
April, 2009

**1. General Information**

Site Address \_\_\_\_\_

Map-Block-Lot \_\_\_\_\_ Parcel Size (Total & Upland Area) \_\_\_\_\_

Zoning Districts (s): \_\_\_\_\_

Existing use (describe) \_\_\_\_\_

Proposed use (describe) \_\_\_\_\_

Sq. ft. of new retail space: \_\_\_\_\_ Sq. ft. of new office space: \_\_\_\_\_

New residential units: \_\_\_\_\_ # bedrooms: \_\_\_\_\_

Date of discussion with Board of Selectmen on water and sewer: \_\_\_\_\_

Zoning relief obtained (if required): ☐ No ☐ Yes (Attach pertinent decisions)

Existing parking demand according to Scituate Zoning Bylaw Section 760.6 or as otherwise legally approved: \_\_\_\_\_ (Attach pertinent documentation)

New parking demand: \_\_\_\_\_

Parking provided: \_\_\_\_\_

Is there an existing larger project this site is now a part of? ☐ No ☐ Yes

If **yes**, name of larger project: \_\_\_\_\_

**2. Applicant Checklist**

The following must be included with all applications for Site Plan Administrative Reviews:

- \_\_\_ 1) Eighteen copies of the completed application form.
- \_\_\_ 2) All submittals must include 18 copies of a Site Plan. All plan copies must be folded.
- \_\_\_ 3) A check made out to the Town of Scituate for \$350.
- \_\_\_ 4) A certified list of abutters from the Town of Scituate Assessor's Office.
- \_\_\_ 5) A copy of the most recent tax bill showing all taxes due on the property are paid in full.

### 3. Applicant Information

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Telephone (cell phone where available)

\_\_\_\_\_  
E-mail

### 4. Information for Applicant's Representative

\_\_\_\_\_  
Name

\_\_\_\_\_  
Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Business Phone

\_\_\_\_\_  
Cell phone

\_\_\_\_\_  
E-mail

### 5. Signatures

The undersigned, being the applicant for a Site Plan Administrative Review for property with location, proposed use and acreage as described as above, hereby submits the attached plan in accordance with the Scituate Zoning Bylaw Section 730.

\_\_\_\_\_  
Printed Name of Developer or Authorized Representative

\_\_\_\_\_  
Signature of Developer or Authorized Representative

\_\_\_\_\_  
Printed Name(s) of Owner(s) if different from developer

\_\_\_\_\_  
Signature of Owner(s) if different from developer

*A copy of the current owner's deed to the property must be attached to this application.  
Authorization for a signature by a representative must be provided at the time of application.  
The owner of the property must sign this form or a signed Purchase & Sale Agreement must be provided at the time of application if the developer is not the owner of the property.*